

<b>West Berkshire Schools' Forum</b>	
<b>Title of Report:</b>	<b>DSG Monitoring 2012/13, Month 7</b>
<b>Date of Meeting:</b>	<b>10<sup>th</sup> December 2012</b>
<b>Contact Officer(s)</b>	<b>Claire White, Ian Pearson</b>
<b>For Discussion</b>	

## 1. Background

1.1 The main source of funding for schools is the Dedicated Schools Grant (DSG). It is a ring fenced specific grant and can only be used on school/pupil activity.

1.2 The grant is calculated by multiplying a guaranteed unit of funding per pupil (set by the DfE) by the actual pupil numbers from the January census count (so January 2012 census for 2012/13 budget).

1.3 The use of the grant is split between:

- a. The Individual School's Budget – the ISB or delegated budget.
- b. The Centrally Retained School's Budget – the non delegated budget

1.4 The Local Authority uses a local formula to distribute the ISB to schools.

1.5 Centrally Retained Overspends, unless funded from outside the DSG, are carried forward and top sliced from the following year's DSG allocation. Underspends must be carried forward to support the school's budget in future years.

1.6 The Authority and Schools' Forum are responsible for ensuring that the DSG is deployed correctly, and monitoring of spend against the DSG needs to take place regularly to enable decision making on overspends/underspends and to inform future year budget requirements.

## 2. Monitoring Position as at Month 7 (31 October 2012)

2.1 The following is the position as at the end of October 2012. A further analysis per cost centre is shown in Appendix A:

	<b>Total Budget £m</b>	<b>Forecast Variance £m</b>	<b>Forecast Outturn £m</b>
ISB Delegated Budget	84.010	0	84.010
Centrally Retained Budget	9.212	-0.317	8.895
Support Service Recharges	0.721	0	0.721
<b>Total Expenditure</b>	<b>93.943</b>	<b>-0.317</b>	<b>93.626</b>
DSG Grant	-93.943	0	-93.943
<b>Net Budget</b>	<b>0</b>	<b>-0.317</b>	<b>-0.317</b>

2.2 All delegated (ISB) money is transferred to schools, and any overspends or underspends on individual schools budgets are carried forward on the schools budget.

2.3 The Centrally Retained Budget is currently showing an underspend of £317k, mainly due to less than anticipated SEN placements in Out of Authority non maintained schools.

### 3. School Contingency Budget

3.1 Within the Centrally Retained Schools Budget, three contingency budgets are held for schools. The position on these budgets as at 31<sup>st</sup> October 2012 is as follows:

	<b>Total Budget £</b>	<b>Amount Delegated £</b>	<b>Commitments £</b>	<b>Balance Available £</b>
<b>School Contingency (90235)</b>				
Newly Qualified Teachers	275,000	88,050	88,300	
Infant Class Size	50,000	0	89,732	
Resource Unit	50,000	-24,901	16,236	
Link Group Funding	7,000	0		
Headroom to be Allocated	654,640	311,021	200,000	
Rates Adjustments	0	53,192		
LACSEG Contingency	58,020	0		
Other (Trinity split site)	0	3,205		
Excess Balance Clawback	0	-7,496		
<b>Total 90235</b>	<b>1,094,660</b>	<b>423,071</b>	<b>391,268</b>	<b>280,321</b>
<b>SEN Contingency (90237)</b>				
New Statements	200,000	169,655	16,914	
Recouped from other LA's				
Other				
<b>Total 90237</b>	<b>200,000</b>	<b>169,655</b>	<b>16,914</b>	<b>13,431</b>
<b>Schools in Financial Difficulty (90230)</b>				
John O'Gaunt	295,000	295,000		
The Willows	113,830	113,832		
Other (redundancy payments)				
<b>Total 90230</b>	<b>408,830</b>	<b>408,832</b>	<b>0</b>	<b>0</b>
<b>Total – All Contingency Budgets</b>	<b>1,703,490</b>	<b>1,001,558</b>	<b>408,182</b>	<b>293,750</b>

### Appendices

Appendix A – DSG 2012/13 Budget Monitoring Report

# APPENDIX A

Dedicated School's Grant (DSG) 2012/13 BUDGET MONITORING								
MONTH 7 - OCTOBER 2012								
Budget manager	Cost Centre	Description	Budget for Year	Budget to 31/10/12	Actual to 31/10/12	Variance to 31/10/12	Forecast Variance for Yr	Comments
Ian Pearson	90010	Nursery Schools	730,020.00	424,141.62	642,158.00	218,016.38	0.00	
Ian Pearson	90020	Primary Schools	47,011,340.00	47,011,340.00	46,754,225.42	-257,114.58	0.00	
Ian Pearson	90025	Secondary Schools	23,458,870.00	26,121,782.60	24,465,394.42	-1,656,388.18	0.00	
Ian Pearson	90026	Academy Schools	1,267,360.00	631,145.28	852,826.58	221,681.30	0.00	
Ian Pearson	90540	Special Schools	6,037,230.00	6,147,368.34	6,183,344.16	35,975.82	0.00	
Maria Shepherd	90036	Early Years Funding for PVI	4,481,260.00	2,231,667.48	2,833,885.63	602,218.15	0.00	on budget
Ian Pearson	90037	Early Yrs Funding Maintained Sector	1,023,650.00	1,023,650.00	772,193.00	-251,457.00	0.00	Online
Ian Pearson	90038	Pupil Premium	0.00	621,703.82	439,474.04	-182,229.78	0.00	Forecasts set to Budget initially
<b>DELEGATED ISB TOTAL</b>			<b>84,009,730.00</b>	<b>84,212,799.14</b>	<b>82,943,501.25</b>	<b>-1,269,297.89</b>	<b>0.00</b>	
Margaret Goldie	90006	CRB Checks	40,000.00	23,240.00	26,896.00	3,656.00	0.00	Online
Janet Scott	90017	Early Years Support Team	63,440.00	36,858.64	33,584.23	-3,274.41	0.00	Forecasts set to Budget initially
Adrian Slaughter	90028	Schools Carbon Reduction Commitment	105,000.00	52,290.00	105,000.00	52,710.00	0.00	No further expenditure anticipated so on line for year end
Ian Pearson	90029	DSG Revenue Cont to Capital	1,101,680.00	548,636.64	0.00	-548,636.64	0.00	Forecasts set to Budget initially
Mark Lewis	90041	R & M Non Delegated	27,050.00	13,470.90	18,035.25	4,564.35	10,481.00	All open orders reviewed and closed as necessary. Further Service Contracts have been ordered (total value £3,927). Based on 2011/12
Ian Pearson	90039	Diploma Grant	12,170.00	7,070.77	0.00	-7,070.77	0.00	Forecasts set to Budget initially
Ian Pearson	90045	Service Tenancy - Primary	-30,460.00	-17,935.47	-19,593.33	-1,657.86	5,000.00	Not all rent income likely to be realised
Ian Pearson	90050	Service Tenancy - Secondary	-9,050.00	-5,347.69	-6,555.75	-1,208.06	0.00	Forecasts set to Budget initially
Ian Pearson	90112	Special Costs Primary	24,680.00	14,339.08	0.00	-14,339.08	0.00	Forecasts set to Budget initially
Ian Pearson	90117	Special Costs Secondary	18,640.00	10,829.84	-26,330.00	-37,159.84	0.00	Forecasts set to Budget initially
Jane Seymour	90200	Castle/Vict Co-Locatio	6,660.00	3,525.01	5,338.35	1,813.34	0.00	Overspend due to 2011/12 costs being paid
Ian Pearson	90230	Schools in Financial Difficulty	408,830.00	237,530.23	408,832.00	171,301.77	0.00	Forecasts set to Budget initially
Jane Seymour	90231	Non Delegated Contingency	160,680.00	115,218.88	137,948.45	22,729.57	-7,000.00	Underspend to offset 90577
Ian Pearson	90235	School Delegated Contingency	1,094,660.00	635,997.46	423,071.26	-212,926.20	0.00	Forecasts set to Budget initially
Ian Pearson	90236	Managed Moves/Exclusions Contingency	0.00	0.00	-54,618.00	-54,618.00	0.00	Online
Jane Seymour	90237	Special Needs Delegated Contingency	200,000.00	116,200.00	169,655.58	53,455.58	0.00	On target
Rhian Ireland	90238	Sen Pre School Childrn	33,220.00	16,544.39	16,717.84	173.45	5,000.00	£5000 over budget based on information known about likely commitments to December 2012 for assessed needs of children
Maxine Slade	90255	Virtual School Service	173,550.00	100,226.65	97,347.11	-2,879.54	0.00	Forecast to outturn to budget - service fully staffed
Rhian Ireland	90280	Specl Needs Spprt Team	236,160.00	136,844.59	131,555.62	-5,288.97	5,000.00	£5000 pressure on car allowances
Jane Seymour	90290	Sensory Impairment	227,420.00	113,707.00	110,727.90	-2,979.10	0.00	On target
Cathy Burnham	90315	Home Tuition	207,910.00	116,679.74	101,995.28	-14,684.46	0.00	forecast online
Cathy Burnham	90320	Pupil Referral Units	1,455,830.00	1,455,830.00	468.60	-1,455,361.40	67,000.00	payments for 6th form are a yr in arrears
Cathy Burnham	90341	Ed Psychology - DSG	95,250.00	55,340.25	0.00	-55,340.25	0.00	online
Cathy Burnham	90349	Behaviour Support - DSG	140,020.00	80,726.63	134,052.02	53,325.39	-3,000.00	small underspend due to delay in admin assistant post being taken up
Ian Pearson	90510	Kennet Sports Centre	0.00	0.00	3,629.27	3,629.27	0.00	Forecasts set to Budget initially
Ian Pearson	90515	Willink Sports Centre	52,040.00	20,003.83	19,991.59	-12.24	0.00	Forecasts set to Budget initially
Anne Cooper	90565	Equipment For SEN Pupils	38,470.00	19,158.06	1,826.40	-17,331.66	0.00	Online
Anne Cooper	90575	Non LEA Special School (OofA)	3,539,670.00	1,746,342.41	1,637,961.84	-108,380.57	-400,000.00	Online
Jane Seymour	90577	SEN Commissioned Provision	448,790.00	223,497.42	283,232.88	59,735.46	7,000.00	Additional running costs of new premises to be offset by 90231
Anne Cooper	90605	Recoupment Special Schools	-1,470,000.00	-898,060.00	-1,026,799.35	-128,739.35	0.00	Online
Anne Cooper	90610	Hospital Tuition	31,010.00	15,442.98	20,820.82	5,377.84	0.00	Online
Anne Cooper	90615	Recoupment Resourced Units	-150,000.00	-90,470.00	263,622.24	354,092.24	0.00	Online
Anne Cooper	90620	Recoupment Mainstream Schools	-50,000.00	-58,100.00	449,911.35	508,011.35	0.00	Online
Anne Cooper	90623	Recoupment PRU's	8,890.00	4,427.22	0.00	-4,427.22	0.00	Online
Joseph Holmes	90711	Schools Finance	153,970.00	89,456.57	84,944.84	-4,511.73	-10,970.00	0.00
Jane Seymour	90722	Special Needs Assess - DSG	219,370.00	127,453.97	125,338.42	-2,115.55	0.00	offset 90712 staffing costs
Ian Pearson	90736	Pupil & Student Services - DSG	60,160.00	34,952.96	41,092.91	6,139.95	0.00	Online
Caroline Corcoran	90742	Place Planning, Transport and Finance DSG	149,380.00	86,531.65	84,108.48	-2,423.17	16,890.00	Due to urgent work on statutory function to meet Council's priorities, additional resource has been required. Offset by maternity leave
Caroline Corcoran	90743	Admissions	0.00	0.00	14.78	14.78	0.00	This budget is being closed
Rhian Ireland	90830	ASD Teachers	109,930.00	63,605.39	66,751.75	3,146.36	2,000.00	£2000 pressure on car allowances
Cathy Burnham	90903	Peer Monitoring Funding	7,000.00	4,067.00	3,100.00	-967.00	0.00	online
Maxine Slade	90917	Children in Public Care	50,420.00	28,298.02	12,593.96	-15,704.06	0.00	Forecast to outturn to budget - cost centre will be subject to fluctuations in line with school year
Rhian Ireland	90957	G202A Early Interventi	48,040.00	26,058.68	10,978.89	-15,079.79	-4,000.00	Refers to post number (0.2fe) 02999 vacancy periods 1-6
Cathy Burnham	90961	Vulnerable Children	98,510.00	49,057.98	17,949.62	-31,108.36	0.00	On target to meet budget.
Rhian Ireland	90965	G202 Sen Inclusion Pro	73,420.00	42,070.21	12,077.54	-29,992.67	-10,000.00	Underspend for 1st term on training and supplies/services
Avril Allenby	90994	Primary Strategy 1:1 Tuition	0.00	0.00	-9,000.00	-9,000.00	0.00	Budget will outturn to zero - 1:1 Tuition programme finished and unspent funding returned to DfE 2011. Clawback funding from Park House and Stockcross expected to be claimed by DfE
<b>CENTRALLY RETAINED TOTAL</b>			<b>9,212,410.00</b>	<b>5,401,617.89</b>	<b>3,918,276.64</b>	<b>-1,483,341.25</b>	<b>-316,599.00</b>	
<b>SUPPORT SERVICE RECHARGES</b>			<b>720,890.00</b>	<b>420,520.00</b>	<b>420,520.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL DSG EXPENDITURE</b>			<b>93,943,030</b>	<b>90,034,937</b>	<b>87,282,298</b>	<b>-2,752,639</b>	<b>-316,599</b>	
Ian Pearson	90030	DSG Grant Account	-93,943,030.00	-54,580,900.43	-51,101,474.12	3,479,426.31	316,599.00	Rebalance DSG
<b>NET DSG EXPENDITURE</b>			<b>0</b>	<b>35,454,037</b>	<b>36,180,824</b>	<b>726,787</b>	<b>0</b>	